

May Workshop 2008

Faculty Reference

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Schedule Overview

Week 1 (May 12-17)

Time Slot	Mon 12	Tue 13	Wed 14	Thu 15	Fri 16	Sat 17
Morning (8-12*)	Breakfast & Intro to Office Resources Welcome & Faculty Introductions Program Intro** Dragga Barker Carter Defense: Boettger	9:30 Workshops: 1) Research Qs Kemp & Eaton 2) Writing the Diss Lang & Baehr 10:45 Workshops: 1) Reading List Zdenek 2) Research I Jobs Dragga	Frodo (1st Cohort) Presentations: -D'Angelo -Henschel	Frodo (1st Cohort) Presentations: -Brewer -Irvin -Kelly & England	Annual Reviews (see schedule, pp. 3-5)	Annual Reviews (see schedule, pp. 3-5)
Lunch (12-1) Education 001	Dragga	Baehr	Kemp	Keynote: MacNealy	Eaton	Carter
Afternoon (1:30-5:30)	Classes	Classes	Classes	Classes	Classes	Classes
Dinner (6-7)	Buffet in Education 001: Annual Reviews Overview Lang		6:30 Student Barbeque @ Carpenter/Wells (or Gordon, if it rains): Everyone is invited	Buffet in Education 001		

* Start times vary, depending on activities.

**Last Year's Structure: 1. Welcome, 2. Stats & History, 3. Priorities & Professionalism, 4. Degree Plans, 5. Annual Reviews Overview (brief version). 6. WS Schedule (This year will have to have a shorter introduction.)

Note: Office hours with faculty are by appointment only.

2008 Schedule Overview

Week 2 (May 19-24)

Time Slot	Mon 19	Tue 20	Wed 21	Thu 22	Fri 23	Sat 24
Morning (8-12*)	Annual Reviews (see schedule, pp. 3-5)	10:45 Workshops: 1) <i>Qualifying Exams</i> Baake & Barker 2) <i>Publishing</i> Rickly	Student Presentations** (English 001; see schedule, p. 6-8)	Student Presentations** (English 001; see schedule, p. 6-8)	Student Presentations** (English 001; see schedule, p. 6-8)	Exit Session
Lunch (12-1) Red Raider Lounge @ SUB	Zdenek	Keynote: Johnson	Rickly	Barker	Rice	Still
Afternoon (1:30-5:30)	Classes	Classes	Classes	Classes	Classes	Classes
Dinner (6-7)	Buffet in Red Raider Lounge Introduce Summer II distance classes	Buffet in Red Raider Lounge: Baake				Farewell Dinner: Yamamata Japanese Steakhouse
PM (after 7)						

* Start times vary, depending on activities.

** Students will be grouped into three time slots, with breaks between them: 8:00-9:00, 9:20-10:20, 10:40-11:40.

Each presenter will have 20 minutes to present, answer questions, and receive faculty and peer feedback (~12 min to present/ 8 min for Q&A and feedback).

Note: Office hours with faculty are by appointment only.

2008 Detailed Agenda, Week 1

MON. 5/12

8:00 a	EN 201	Breakfast: Social time & intro to the office procedures
8:30 a	EN 001	Orientation: Welcome, Stats & History, Priorities & Professionalism, Degree Plans, Workshop Schedule
10:00 a	EN 106	Dissertation Defense: Ryan Boettger
12:00 p	EDU 001 ¹	Lunch Speaker – Dr. Sam Dragga
1:30 p	EN various (a) ²	Classes (Usability, Document Design, & New Media Rhetoric)
6:00 p	EDU 001	Dinner Speaker – Dr. Susan Lang (beginning with Annual Review details) Overview of Annual Review Process

TUES. 5/13

		Breakfast on your own
9:30 a	EN 352	Workshop: <i>Research Questions</i> (primarily for students who have not yet submitted a dissertation proposal) – Dr. Fred Kemp & Dr. Angela Eaton
or	EN 353	Advanced Workshop: <i>Managing to Write the Dissertation</i> (guidance on how to set aside time to research for and write the dissertation) – Dr. Susan Lang & Dr. Craig Baehr
10:45 a	EN 352	Workshop: <i>Developing a Reading List</i> – Dr. Sean Zdenek (for students who have not yet finished assembling their reading lists for qualifying exams)
or	EN 353	Advanced Workshop: <i>Transitioning to a Research I Job</i> – Dr. Sam Dragga (for students who are considering making this transition or who would like to advise future graduate students at their institutions)
12:00 p	ED 001	Lunch Speaker – Dr. Craig Baehr (RSVP to Susan at lunch if you want to have dinner provided)
1:30 p	EN various (a)	Classes (Usability, Document Design, & New Media Rhetoric)
5:30 p	EN 358	Drop-off Dinner ³ : variety of Subway subs (no special requests taken) – Students only

¹ **EDU 001:** Education 001 (in the basement on the west side of Education); use the west elevator.

² **EN various (a):** Usability will be in EN 353 (lab in EN 354 & 355); Document Design will be in EN 352; New Media Rhetoric will be in EN 303 (Mac lab) and 403 (the MuLL). 357 & 358 are open labs for students finished with coursework (they may use these labs or work elsewhere).

³ **RSVP:** Susan will take a head count at lunch; dinner will be dropped off in EN 357; please tidy after dinner.

WED. 5/14

		Breakfast on your own
9:15 a	EN 357 ¹	Uploading this week's presentations (this week's presenters only)
9:45 a	EN 001	Presenter demo / equipment check (this week's presenters only)
10:30 a	EN 001	Presentation: Barbara D'Angelo
11:00 a	EN 001	Presentation: Sally Henschel
12:00 p	EDU 001 ²	Lunch Speaker – Dr. Fred Kemp
1:30 p	EN various (a) ³	Classes (Usability, Document Design, & New Media Rhetoric)
6:30 p	CW courtyard ⁴	Student Barbecue (led by the 2 nd Cohort, the M ² s)

THUR. 5/15

		Breakfast on your own
9:30 a	EN 001	Presentation: Pam Brewer – “Methods for Researching Communication in Virtual Workplaces”
10:00 a	EN 001	Presentation: Lennie Irvin
10:45 a	EN 001	Presentation: Kendall Kelly & Pete England – “Service or Disservice? What the Service Course Does to TC”
12:00 p	EDU 001	Keynote Lunch Speaker – Mary Sue MacNealy
1:30 p	EN various (a)	Classes (Usability, Document Design, & New Media Rhetoric)
6:00 p	EDU 001	Dinner (w/ Mary Sue MacNealy)

FRI. 5/16

		Breakfast on your own
8-12 a/p	EN various (b) ⁵	Annual Reviews
12:00 p	EDU 001	Lunch Speaker – Dr. Angela Eaton
1:30 p	EN various (a)	Classes (Usability, Document Design, & New Media Rhetoric)
5:30 p	EN 358	Drop-off Dinner ⁶ : Pizza

¹ **EN 357:** This week's presenters – Upload your presentation to the portable hard drive in EN 357 before or at this time.

² **EDU 001:** Education 001 (in the basement on the west side of Education); use the west elevator.

³ **EN various (a):** Usability will be in EN 353 (lab in EN 354 & 355); Document Design will be in EN 352; New Media Rhetoric will be in EN 303 (Mac lab) and 403 (the MuLL). 357 & 358 are open labs for students finished with coursework (they may use these labs or work elsewhere).

⁴ **CW Courtyard** – The courtyard inside Carpenter/Wells. If it rains, we will meet in English 001.

⁵ **EN various (b):** Annual reviews will be held in three rooms on Fri & Sat: EN 352, EN 353, & EN 357 (see detailed annual review schedule).

⁶ **RSVP:** Susan will take a head count at lunch; dinner will be dropped off in EN 357; please tidy after dinner.

SAT. 5/17

		Breakfast on your own
8-12 a/p	EN various (b) ¹	Annual Reviews
12:00 p	EDU 001	Lunch Speaker – Dr. Joyce Locke Carter
1:30 p	EN various (a) ²	Classes (Usability, Document Design, & New Media Rhetoric)
		Dinner on your own

SUN. 5/18

		Breakfast on your own
		Lunch on your own
6:30 p	Musick House	Optional <u>student-only</u> gathering at Fawn Musick's house

¹ **EN various (b):** Annual reviews will be held in three rooms on Fri & Sat: EN 352, EN 353, & EN 357 (see detailed annual review schedule).

² **EN various (a):** Usability will be in EN 353 (lab in EN 354 & 355); Document Design will be in EN 352; New Media Rhetoric will be in EN 303 (Mac lab) and 403 (the MuLL). 357 & 358 are open labs for students finished with coursework (they may use these labs or work elsewhere).

2008 Detailed Agenda, Week 2

MON. 5/19

		Breakfast on your own
8-12 a/p	EN various (b) ¹	Annual Reviews
12:00 p	SU RRL ²	Lunch Speaker – Dr. Sean Zdenek; pre-order your dinner for Wednesday ³
1:30 p	EN various (a) ⁴	Classes (Usability, Document Design, & New Media Rhetoric)
6:30 p	SU RRL	Dinner – Introduction to Summer Courses

TUES. 5/20

		Breakfast on your own
9:15 a	EN 357 ⁵	Uploading this week's presentations (this week's presenters only)
9:45 a	EN 001	Presenter demo / equipment check (this week's presenters only)
10:45 a	EN 352	Workshop: Qualifying Exams – Dr. Ken Baake & Dr. Tommy Barker (for students who have not yet taken their qualifying exams)
or	EN 353	Advanced Workshop: Publishing – Dr. Becky Rickly & Dr. Miles Kimball (for students who would like to work on academic publications)
12:00 p	SU RRL	Keynote Lunch Speaker: – Dr. Robert Johnson
1:30 p	EN various (a)	Classes (Usability, Document Design, & New Media Rhetoric)
6:00 p	SU RRL	Dinner Speaker: Dr. Ken Baake

WED. 5/21

		Breakfast on your own
8-12 a/p	EN 001	Student Presentations
12:00 p	SU RRL	Lunch Speaker – Dr. Becky Rickly; pre-order your dinner for Friday ⁶
1:30 p	EN various (a)	Classes (Usability, Document Design, & New Media Rhetoric)
5:30 p	EN 357	Drop-off Dinner ⁷ : Freebirds Burrito – Students only

¹ **EN various (b):** Annual reviews will be held in three rooms on Fri & Sat: EN 352, EN 353, & EN 357 (see detailed annual review schedule).

² **SU RRL:** Red Raider Lounge, on the 1st floor in the Student Union Building.

³ **RSVP (a):** Susan will pass out menus and order forms at lunch for Wednesday's dinner. Please return them to Susan at the end of lunch.

⁴ **EN various (a):** Usability will be in EN 353 (lab in EN 354 & 355); Document Design will be in EN 352; New Media Rhetoric will be in EN 303 (Mac lab) and 403 (the MuLL). 357 & 358 are open labs for students finished with coursework (they may use these labs or work elsewhere).

⁵ **EN 357:** This week's presenters – Upload your presentation to the portable hard drive in EN 357 before or at this time.

⁶ **RSVP (b):** Susan will take a head count at lunch for Friday's dinner.

⁷ **RSVP (c):** Susan will take a head count at lunch; dinner will be dropped off in EN 357; please tidy after dinner.

THUR. 5/22

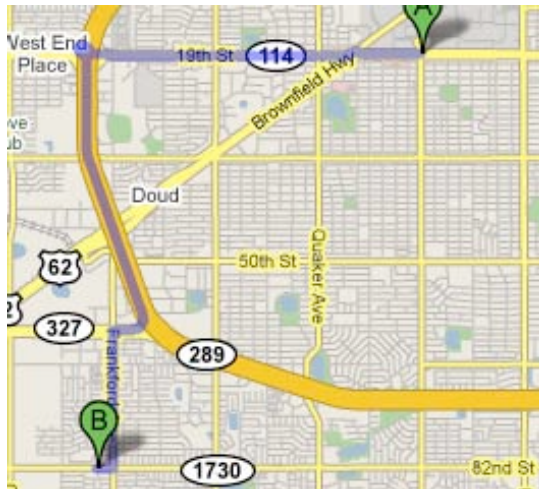
		Breakfast on your own
8-12 a/p	EN 001	Student Presentations
12:00 p	SU RRL	Lunch Speaker – Dr. Tommy Barker
1:30 p	EN various (a)	Classes (Usability, Document Design, & New Media Rhetoric)
6:00 p	EN 201	Drop-off Dinner (University Catering sandwich wraps) – Students only

FRI. 5/23

		Breakfast on your own
8-12 a/p	EN 001	Student Presentations
12:00 p	SU RRL ¹	Lunch Speaker – Dr. Rich Rice
1:30 p	EN various (a) ²	Classes (Usability, Document Design, & New Media Rhetoric)
5:30 p	EN 357	Drop-off Dinner ³ : Caesar and Greek salads w/ focaccia (bread) – Students only

SAT. 5/24

		Breakfast on your own
10:00 a	EN 357	Exit Session: Provide your feedback
12:00 p	SU RRL	Lunch Speaker – Dr. Brian Still
1:30 p	EN various (a)	Classes (Usability, Document Design, & New Media Rhetoric)
6:15 p	Yamagata ⁴	Farewell Dinner at Yamagata Japanese Steak House, 5905 82nd St. (BYOB):



Turn L (S) on Flint to leave the university
 Turn R (W) on 19th St. (a.k.a. TX 114)
 [go 3.3 mi]
 Take Loop 289 S [go 2.6 mi]
 Take Spur 327 exit
 [go 0.7 miles on Spur 327, bearing R
 where it splits from FM 1730]
 Turn L (S) at Frankford Ave [go 1.3 mi]
 Turn R (W) at 82nd St [go 0.2 mi]
 Turn L (S) into Mira Vista Center
 (look for Blockbuster Video)
Note: Yamagata is across the street from
 Peoples Bank

¹ **SU RRL:** Red Raider Lounge, on the 1st floor in the Student Union Building.

² **EN various (a):** Usability will be in EN 353 (lab in EN 354 & 355); Document Design will be in EN 352; New Media Rhetoric will be in EN 303 (Mac lab) and 403 (the MuLL). 357 & 358 are open labs for students finished with coursework (they may use these labs or work elsewhere).

³ **RSVP (c):** Susan will take a head count on Wednesday; dinner will be dropped off in EN 357; please tidy after dinner.

⁴ **Yamagata:** Choice of beef, shrimp, or vegetable hibachi (order in advance).

Annual Review Schedule

Friday, May 16

Room 352	Time	Student	Chair	Member	Member	Member
	8:00	Brown	Baehr	Koerber	Still	
	9:00	McKenney	Still	Rice	Baehr	
	10:00	Barrow	Rice	Baehr	Kemp	
	11:00	Kaempf (cc)	Baake	Koerber	Dragga	Carter

Room 353	Time	Student	Chair	Member	Member	Member
	8:00					
	9:00	Osborne	Baake	Koerber	Zdenek	
	10:00	Towner	Zdenek	Dragga	Rickly	
	11:00					

Room 357	Time	Student	Chair	Member	Member	Member
	8:00	Irvin	Rice	Kemp	Eaton	Rickly
	9:00	Andersen	Dragga	Eaton	Rickly	
	10:00	Weatherford		Eaton	Baake	
	11:00	Davis		Eaton	Barker*	

Saturday, May 17

Room 352	Time	Student	Chair	Member	Member	Member
	8:00	Arduser	Koerber	Eaton*		
	9:00					
	10:00	Allen	Zdenek	Baake	Rice	
	11:00	Kelly	Dragga	Koerber	Baake	

Room 353	Time	Student	Chair	Member	Member	Member
	8:00	Henschel	Carter	Rickly	Barker	Kemp
	9:00	Hosterman	Rice	Baehr	Zdenek	
	10:00	Papworth	Rickly	Kemp*		
	11:00	Kline	Barker	Rice?	Carter?	

Room 357	Time	Student	Chair	Member	Member	Member
	8:00	McPherson	Lang (cc)	Zdenek	Baehr	
	9:00	Mullins		Lang* (cc)	Barker*	
	10:00	Hubbell		Lang* (cc)	Barker*	
	11:00	Evans		Lang* (cc)	Kimball*	

Monday, May 19

Room 352	Time	Student	Chair	Member	Member	Member
	8:00	Johnston		Carter*	Kimball*	
	9:00	Mascle		Still*	Kemp*	
	10:00	Ryan		Kimball*	Kemp*	
	11:00	Raju	Dragga	Still	Zdenek	

Room 353	Time	Student	Chair	Member	Member	Member
	8:00	Harding	Zdenek	Baake		
	9:00	DiMaggio	Baake	Zdenek		
	10:00					
	11:00					

Room 357	Time	Student	Chair	Member	Member	Member
	8:00	Santoy	Rice	Rickly	Still	
	9:00	England	Kemp	Rickly	Rice	Dragga
	10:00	Henson	Zdenek	Rickly	Dragga♦	
	11:00	Dayley	Carter	Rickly	Barker	

Students Finished with Classes & w/o Teaching Committee Members

The following students are finished with classes. Thus, if committee members need to set an afternoon time to meet for an annual review, please contact Susan to schedule a location (the other two computer classrooms are currently designated for student use) and so she can adjust the schedule.

- Allen
- Andersen
- Brewer
- DiMaggio
- England
- Henschel
- Henson
- Irvin
- Kaempf (not attending)
- Kelly

Other Students Finished with Classes, but Committee Member is Teaching

The following students are finished with coursework, but afternoon annual reviews are not feasible because at least one committee member is teaching a class during the May Workshop.

- D'Angelo
- Johnston (Independent Study)
- Kline
- Santoy

* Assigned to review a student who has not yet established a full committee.

♦ Not yet confirmed as a committee member.

Student Presentations Overview: M²s, 3rd Degreez, and Newbies

Time Slot	Wed 21	Thu 22	Fri 23
8:00	Marc DiMaggio	Cheri Mullins	Glenn Dayley
8:20	Tisha Harding	Becky Johnston	Deanna Mascle
8:40	Rob Evans	Christine Hubbell	Craig McKenney
9:00 - Break			
9:20	DJ Weatherford	Gillian Andersen	Cynthia McPherson
9:40	Jen Osborne	Lora Arduser	Diane Allen
10:00	Emil Towner	Alec Hosterman	Chris Ryan
10:20 - Break			
10:40	Sue Henson	Time Barrow	Anne Papworth
11:00	Ritu Raju	Joel Kline & Sally Henschel	Konnie Brown
11:20	Julie Davis		Janie Santoy

Student Presentations Program

Wednesday, May 21

8:00-9:00

- *Marc DiMaggio* – “Cultural Factors Influencing Global Warming Rhetoric”
- *Tisha Harding* – “Manipulating Science to Mislead the Public: the Bush Administration’s Influence on Climate Change Scientists”
- *Rob Evans* – “Classification of Intelligent Design—Science or Philosophy?”

9:20-10:20

- *DJ Weatherford* – Topic: engineering
- *Jen Osborne* – “Through Their Eyes: A Framing Analysis of the Republic of Rwanda’s Report on the Origins of the 1994 Genocide”
- *Emil Towner* – Topic: either a survey of other studies or an ethical examination of apologia

10:40-11:40

- *Sue Henson* – “The Caribbean: Language, Culture, and Identity in Intercultural Communication”
- *Ritu Raju* – “The Problems of Intercultural Communication in Outsourcing”
- *Julie Davis* – “Visual Rhetoric: A Closer Look at Visual Social Semiotics”

Thursday, May 22

8:00-9:00

- *Cheri Mullins* – TBA
- *Becky Johnston* – TBA
- *Christine Hubbell* – “‘Found’ Meaning: Discourses in Cyberspace”

9:20-10:20

- *Gillian Andersen* – “Ethics and Web-based Course Delivery in Technical Communication”
- *Lora Arduser* – “Development of an Online Business Writing Course: A Tale of...”
- *Alec Hosterman* – “Lost in Hyperreality”

10:40-11:40

- *Time Barrow* – “Digital Orality: Examining a New Phase of Oral Communication”
- *Joel Kline and Sally Henschel* – “A Model for Knowledge Creation and Transfer between the Academic and Practitioner Communities”

Friday, May 23

8:00-9:00

- *Glenn Dayley* – “English Placement Test Confessions: Year After Year of Incredible Failure”
- *Deanna Mascle* – “What Should We be Teaching in Freshman Composition?”
- *Craig McKenney* – “Building the Labyrinth: Alternate Reality Games as/ and TC”

9:20-10:20

- *Cynthia McPherson* – “A Comparison of 3 Sections from 3 US Army Medical Manuals from 3 Decades”
- *Diane Allen* – “Restored to Normalcy: The Role of News Discourse in Setting an Agenda for Cochlear Implants in the Information Economy”
- *Chris Ryan* – “The Depiction and Framing of Disability in the News”

10:40-11:40

- *Anne Papworth* – “Reporting their Findings: Pitfalls and Problems for Novice Usability Testers”
- *Konnie Brown* – “Intranet Usability—Not a Lost Cause!”
- *Janie Santoy* – Topic: research in/about cyberspace

Faculty Schedules

		Date & Time	Event	Baake	Baehr	Barker	Carter	Dragga	Eaton	Kemp	Kimball	Koerber	Lang	Rice	Rickly	St. Amant	Still	Zdenek	
Week 1	M	12 8:00 a 8:30 10:00 12:00 p 1:30 6:00	Breakfast Welcome Boettger defense Lunch (Dragga) Class Dinner (Lang)	o v v v v v	o v v v v v	v v v v v v	v v v v v v	v v v o v v	v v v v v v	v v v v v v	v v v v v v	v o v v v v	v o v v v v	v v v v v v	v v v v v v	v v v v v v	v v v v v v	v v v v v v	
	T	13 9:30 a 10:45 12:00 p 1:30	Workshops Workshops Lunch (Baehr) Classes	- - - -	v o v v	- - - -	- - v v	- - v v	v v v v	- - - -	- - o v	- - - v	- - v v	- - v v	- - - -	- - - -	- - o v	- - v v	- - v v
	W	14 10:30 a 11:00 12:00 p 1:30 6:30	D'Angelo presentation Henschel presentation Lunch (Kemp) Classes Student-prepared BBQ	v v v v o	v v v v o	v v v v o	v v v v o	v v v v o	v v v v o	v v o v o	v v v v o	- - - v o	v v v v o	v v v v o	v v v v o	- - - -	v v v v o	v v v v o	v v v v o
	Th	15 9:30 a 10:00 10:30 12:00 p 1:30 6:00	Brewer presentation Irvin presentation Kelly & England pres. Keynote Lunch (MacNealy) Classes Dinner	v v v o v v	v v v o v v	v v v o v v	v v v o v v	v v v o v v	v v v o v v	v v v o v v	v v v o v v	v v v o v v	- - - o v v	v v v o v v	v v v o v v	v v v o v v	v v v o v v	v v v o v v	v v v o v v
	F	16 8:00 a 9:00 10:00 11:00 12:00 p 1:30	Annual Review Annual Review Annual Review Annual Review Lunch (Eaton) Classes	v v v v v v	v v v v v v	- - v v v v	- - v v v v	v v v v o v	v v v v o v	v v v v o v	v v v v o v	- - - v v v	v v v v o v	v v v v o v	v v v v o v	- - - -	v v v v o v	v v v v o v	v v v v o v
	Sa	17 8:00 a 9:00 10:00 11:00 12:00 p 1:30	Annual Review Annual Review Annual Review Annual Review Lunch (Carter) Classes	- v v v v v	v v v v v v	v v v v v v	v v v o v v	v v v v v v	v v v v v v	v v v v v v	v v v v v v	- - v v v v	v v v v o v	v v v v o v	v v v v o v	- - - -	v v v v o v	v v v v o v	v v v v o v
Week 2	M	19 8:00 a 9:00 10:00 11:00 12:00 p 1:30 6:00	Annual Review Annual Review Annual Review Annual Review Lunch (Zdenek) Classes Dinner/Summer II Classes	v v v v v v v	- - - v v v v	- - v v v v v	v v v v v v v	- - v v v v v	- - v v v v v	- - v v v v v	v v v v v v v	- - - - o v o	- - - - o v o	v v v v o v o	v v v v o v o	- - - -	v v v v o v o	v v v v o v o	
	T	20 10:45 a 12:00 p 1:30 6:00	Workshops Keynote Lunch (Johnson) Classes Dinner (Baake)	v o o o	- o o o	v - - v	- v v v	- o o o	- o o o	- o o o	- o o o	- o o o	- o o o	- o o o	v o o o	- o o o	- o o o	- o o o	- o o o
	W	21 8:00 a 12:00 p 1:30	Student presentations Lunch (Rickly) Classes	v - v	v - v	v - v	v v v	v v v	v v v	v v v	v v v	v o v	v v v	v o v	v o v	v o v	- o v	v o v	v o v
	Th	22 8:00 a 12:00 p 1:30	Student presentations Lunch (Barker) Classes	v - v	v - v	v o v	v v v	v v v	v v v	v v v	v v v	v o v	v v v	v o v	v o v	v o v	- o v	v o v	v o v
	F	23 8:00 a 12:00 p 1:30	Student presentations Lunch (Rice) Classes	v - v	v - v	v - v	v v v	v v v	v v v	v v v	v v v	v o v	v v v	v o v	v o v	v o v	- o v	v o v	v o v
	Sa	24 10:00 a 12:00 1:30 p 6:15	Exit Session Lunch (Still) Classes Farewell Dinner	- - - v	- - - v	- - - v	v v v v	- - - o	- - - o	- - - o	- - - o	- - - o	- - - o	- - - o	- - - o	- - - o	- - - o	v v v v	- - - o

- v scheduled for you
- v look at presentation schedule; you are encouraged to attend presentations
- o optional, but we prefer that you come (teaching faculty are in meal counts)
- n/a (but feel free to come to events like faculty talks; contact Susan if you want to go to several events so she can adjust the catering numbers)
- o lunch speaker